



OFFICE OF THE
CITY ATTORNEY

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December 18, 2015

Via E-mail and U.S. Mail

Steve McGrath, General Manager
Administration Office
San Mateo County Harbor District
504 Avenue Alhambra, 2nd Floor
El Granada, CA 94018
smcgrath@smharbor.com

Re: Public Records Act Request – Oyster Point Marina and Park

Dear Mr. McGrath:

Pursuant to the California Public Records Act (Government Code sections 6250 et seq.), the City of South San Francisco ("City") hereby requests copies of the following records and writings, as defined in California Evidence Code section 250, to the extent they are within the possession, custody or control of the San Mateo County Harbor District ("District"):

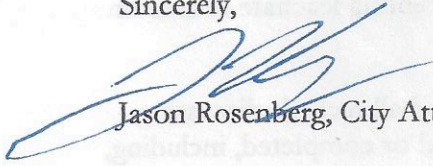
1. Any and all records, including, but not limited to, correspondence, memoranda, email communications, and other writings prepared, owned, used, referenced, or retained by the District, dated from January 1, 2000 to the present, pertaining to flooding or ponding of water anywhere on the Oyster Point Marina and Park property.
2. To the extent not included in Item 1 above, any and all records pertaining to the District's discussion of sea level rise, as related to the Oyster Point Marina and Park property.
3. Any and all records pertaining to State Water Resources Control Board Order R2-2000-0046 to prevent leachate release on the Oyster Point Marina and Park property.

4. To the extent not included in Item 3 above, any and all records pertaining to corrective actions, discussed or taken, by the District with regard to preventing leachate release on the Oyster Point Marina and Park property.
5. To the extent not included in Items 2 through 4 above, any and all records discussing remedial actions related to Items 2 through 4, whether planned or completed, including, but not limited to, design plans, budget documents, or feasibility studies.
6. To the extent not included in Items 1 through 5 above, any and all records pertaining to the elevations of the ground and improvements anywhere on the Oyster Point Marina and Park property, including, but not limited to, survey notes, design plans, and as-built drawings.
7. Any and all design plans and specifications pertaining to improvements constructed as required by the Joint Powers Agreement between the District and the City.
8. To the extent not included in Item 7, any and all geotechnical studies and recommendations pertaining to improvements constructed as required by the Joint Powers Agreement between the District and the City.
9. Any and all records pertaining to reports and computer models prepared by Terra Engineers, Inc. pertaining to the Oyster Point Landfill & Ferry Terminal, including, but not limited to, the evaluation of ground settlement anywhere on the Oyster Point Marina and Park property.

For the purpose of this request and the items requested above, "records" shall include all public records, as defined in Government Code section 6252, including, but not limited to, documents, notes, minutes of meetings, staff reports, resolutions, ordinances, budget reports, calendar entries, plans, summaries, e-mails, e-mail attachments, text messages, calendar entries, memoranda, proposals, PowerPoint presentations, other briefings, records of follow-up tasks, list of attendees, documentation of notes made on white boards or other records, whatever the format (oral, written, electronic, including Twitter, Facebook, instant messaging, etc.), whether in draft or final form.

We look forward to receiving your response within the 10-day period required by section 6253(c) of the California Public Records Act. If the record is stored in electronic format, we specifically request that the record be made available in electronic format as described in Government Code section 6253.9. Additionally, prior to physically copying any records, please contact me with the date and time when any records not available in electronic format that are responsive to this request will be made available and I will arrange to personally review them prior to requesting copies. Please call me if you have any questions or concerns regarding this request.

Sincerely,



Jason Rosenberg, City Attorney

- c: Mike Futrell, City Manager
- Brian McMinn, Public Works Director/City Engineer